

**EPPING FOREST DISTRICT COUNCIL  
NOTES OF A MEETING OF ICT AND E-GOVERNMENT SCRUTINY STANDING PANEL  
HELD ON MONDAY, 18 JULY 2005  
IN COUNCIL CHAMBER, HIGH STREET, EPPING  
AT 6.00 - 7.45 PM**

<b>Members Present:</b>	F Maclaine (Chairman), (none), Mrs D Borton, M Colling, Mrs D Collins, P McMillan and Mrs P K Rush
<b>Other members present:</b>	S Metcalfe
<b>Apologies for Absence:</b>	S Barnes (Deputy Leader) and Mrs M Sartin
<b>Officers Present</b>	V Evans (System Support Manager), S G Hill (Senior Democratic Services Officer) and A Scott (Head of Information, Communications and Technology)
<b>Also in attendance:</b>	(none)

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**1. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

No substitutes reported.

**2. DECLARATION OF INTERESTS**

No declarations made by members.

**3. TERMS OF REFERENCE / WORK PROGRAMME**

The Terms of Reference were noted.

The Panel noted proposals for bringing forward the member connectivity project as part of the IEG priority outcomes. Noted that STERIA would be attending the next meeting to discuss the contact centre.

Work Programme otherwise noted and agreed.

**4. E- GOVERNMENT**

The Panel received a Cabinet report from the Portfolio Holder

The Panel considered the report and endorsed the recommendations to the Cabinet.

Agreed that Overview and Scrutiny Committee monitor achievement of Priority Outcomes and IEG Strategy.

Noted that the Portfolio Holders priorities were (i) Contact Centre and (ii) Member Connectivity.

**5. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

Chairman to report on E-Government discussions and Cabinet report endorsement.

**6. FUTURE MEETINGS**

Noted that the next meeting would be held on 8 August 2005 (Contact Centre).